



East End Elementary School

Building success beyond the classroom

Dear East End Parents,

Each parent/guardian should have received a general information e-mail and an e-mail specific to you about updating your child's information in the database through the Registration Gateway. It is very important that you complete this update so that we can have your child's class assignment and updated information prior to Meet the Teacher. Please do this before August 10th deadline so that we are prepared with updated information for your child to begin the new school year.

There are three ways to access the Registration Gateway.

1. Access it directly through this link: <https://update.pickens.k12.sc.us/>
2. Go to the SDPC webpage at: <http://www.pickens.k12.sc.us/>
Select Register at the top right of the SDPC webpage. Choose Back-to-School-Gateway. Then, select to complete the update.
3. Go to the SDPC direct link to the Registration Gateway: http://www.pickens.k12.sc.us/parents/registration/online_registration
Choose Back To School Gateway to update your child's information

Once you are on the Registration Gateway, you will need your child's ID number. This was the number sent by e-mail to each of you. It is also included on all district printed report cards and interim reports. It is directly under your child's name on the computer generated reports noted as "Student Number." Our data entry clerk will also be sending this via e-mail as a back-up to everyone on Thursday, July 13th.

The User Name for your child is your child's ID number.

Your password is your child's birthday in the following form (please be sure to use forward slashes between month, day and year.) Also, each month should be a two-digit number. Such as January 1, 2010 is **01/01/2010**. Without the forward slashes or the two digits for each day and month, your password will not be accepted.

Our offices open on Monday, July 17th. If you have any questions, please call the school. We will be glad to help.

The information included in our database is vital to us. It is how we make contact to you in the event of an emergency. The medical information is very important to us, especially in emergencies. Please be sure to update this information by August 10th. If you have any questions, please call the school. Our offices re-open on Monday, July 17th at 7:00 a.m. We are open Monday – Thursday from 7:00 a.m. – 5:00 p.m. through August 3rd. Beginning August 7th, we are open 8:00 – 4:00 p.m. Monday – Friday.

Included as part of this Registration Gateway update is permission for your child to participate in the Solar Eclipse Day event on Monday, August 21st. (This will not apply to K4 and K5 as they will not be at school on this date.) Please be sure to note your permission or denial of permission for your child for August 21st.

Thank you for your help in updating our database information for your child. Stacy Sanders, data entry clerk, will receive notification from Registration Gateway as each parent updates the information so that she can, in turn, seal the records for the new year. We will need this to take place prior to Meet the Teacher.

See you at Meet the Teacher on August 10th!
Enjoy your summer!

Tammy Day, principal

Tammy Day, Principal

505 East Second Avenue • Easley, SC 29640 • P 864-397-1700 • F 864-855-7862
eee.pickens.k12.sc.us